

34

**RESOLUTION OF THE BOARD OF COUNTY COMISSIONERS  
COUNTY OF ESSEX**

**RESOLUTION NO.** \_\_\_\_\_ **AUTHORITY FOR RESOLUTION:** N.J.S.A. 40:41A-38(n)

**PROPOSED BY: COUNTY EXECUTIVE AUTHORITY FOR ACTION:** N.J.S.A. 40:41A-36(i)

**SUBJECT:**

**DEPARTMENT OF HEALTH AND REHABILITATION, DIVISION OF COMMUNITY HEALTH SERVICES - ACCEPTANCE OF LETTER OF INTENT FOR THE DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES YOUTH LEADERSHIP GRANT FROM THE STATE OF NEW JERSEY GOVERNOR'S COUNCIL ON ALCOHOL & DRUG ABUSE - SEPTEMBER 1, 2023 THROUGH SEPTEMBER 30, 2025 - MUNICIPAL ALLIANCE GRANT IN THE AMOUNT OF \$108,200.00**

WHEREAS, the Essex County Department of Health and Rehabilitation, Division of Community Health Services has received a Letter of Intent for SFY 2023 Division of Mental Health and Addiction Services Youth Leadership Grant from the State of New Jersey Governor's Council on Alcohol & Drug Abuse - Municipal Alliance Grant in the amount of \$108,200.00; and

WHEREAS, said Letter of Intent has been presented by the County Executive to the Board of County Commissioners for its acceptance; now, therefore, be it

**RESOLVED**, by the Board of County Commissioners of the County of Essex as follows:

1. That the Acceptance of Letter of Intent for the Division of Mental Health and Addiction Services Youth Leadership Grant from the State of New Jersey Governor's Council on Alcohol & Drug Abuse - September 1, 2023 through September 30, 2025 - Municipal Alliance Grant in the amount of \$108,201.00 is hereby accepted and approved.
2. That the County Executive is authorized to execute such Letter of Intent Grant Agreement Documents on behalf of the County as may be required by said grant.

3. That the Clerk of the Board of County Commissioners forward two (2) certified copies of this resolution to Eileen Fishman, Director, Division of Community Health Services.

Approved as to form and legality  Date 12/19/22  
 ESSEX COUNTY COUNSEL

RECORD OF VOTE (X=Vote N.V.=Abstention ABS=Absent)

Moved by Commissioner \_\_\_\_\_  
 Second by Commissioner \_\_\_\_\_

Commissioner	Yes	No	N.V.	ABS	Commissioner	Yes	No	N.V.	ABS
Cooper					Mercado				
Gill					Pomares, V.P.				
Graham					Richardson, Pres.				
Johnson					Sebold				
Luciano									

It is hereby certified that the foregoing Resolution was ( ) adopted ( ) defeated ( ) tabled by roll call vote at a \_\_\_\_\_ meeting of the Board of County Commissioners of the County of Essex, New Jersey held on \_\_\_\_\_.

Is Publication Required ( ) Yes ( ) No

Date Published \_\_\_\_\_

\_\_\_\_\_  
 Wayne L. Richardson, President

Municipal Alliance - DMHAS  
 12/15/2022

To: Robert D. Jackson, County Administrator

DEPARTMENT: Health & Rehabilitation

From: Eileen Fishman, Director

DIVISION: Community Health Services

Date: November 15, 2022

Re: Acceptance of the Letter of Intent for the Governor's Council on Alcoholism and Drug Abuse (GCADA) grant through the DHS/Division of Mental Health and Addiction Services (DMHAS) which is funding through federal, SAMHSA funding and is announcing its intention to provide this additional grant to Essex County Municipal Alliance for the grant period of September 1, 2023 to September 30, 2025. The allocation of the DMHAS Youth Leadership grant is in amount of \$108,200.

#### INTRODUCTION

The New Jersey Governor's Council on Alcoholism and Drug Abuse (GCADA) announced its intent to provide the Essex County Municipal Alliance a grant for DMHAS Youth Leadership grant period of September 1, 2023, to September 30, 2025 for support of the Alliance Prevent Alcoholism and Drug Abuse Program for youth.

The allocation of \$108,200.00 by GCADA to Essex County Municipal Alliance as described in the Letter of Intent is based on a grant through the DHS/Division of Mental Health and Addiction Services (DMHAS) which is funding through federal, SAMHSA funding. The program year will be valid for the period of September 1, 2023, to September 30, 2025.

#### RECOMMENDATION

We recommend that the County accept the Letter of Intent grant period of September 1, 2023, to September 30, 2025 for the DMHAS Youth Leadership Grant.

#### REASON FOR RECOMMENDATION

Acceptance of this Letter of Intent will enable the Essex County Municipal Alliance to submit the Municipal Alliance DMHAS Youth Leadership Grant for the September 1, 2023, to September 30, 2025 and complete the approval process by the Governor's Council on Alcohol and Drug Abuse.

#### FISCAL IMPACT

Funding is provided by the State of New Jersey Governor's Council on Alcoholism and Drug Abuse (GCADA) through the DHS/Division of Mental Health and Addiction Services (DMHAS) which is funding through federal, SAMHSA funding.

#### ALTERNATIVES

To deny the acceptance would delay the County's planning timeline, postpone Governor's Council on Alcohol and Drug Abuse review of the Essex County Alliance Plan and DMHAS Youth Leadership programming, and defer the approval process.

#### CONCLUSION

The Essex County Municipal Alliance Program and DMHAS Youth Leadership program are critical in providing prevention and education activities to the citizens of Essex County of all ages in the area of alcohol and drug abuse. Accepting the Letter of Intent will allow the Essex County Municipal Alliance to continue the planning process as required by GCADA.

NOV 15 PM 1:27



**State of New Jersey**

GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE  
PO Box 345  
TRENTON, NEW JERSEY 08625-0345

PHILIP D. MURPHY  
Governor

SHEILA Y. OLIVER  
Lt. Governor

NEIL VAN ESS  
Acting Chairman  
CELINA LEVY  
Executive Director

**LETTER OF INTENT – DMHAS YOUTH LEADERSHIP GRANT – Grant Term Two**

October 11, 2022

Eileen Fishman  
Essex County Division of Community Health Services  
50 South Clinton Street – Suite 4301  
East Orange, NJ 07018

Dear Eileen Fishman:

The Governor's Council on Alcoholism and Drug Abuse (GCADA) has received a grant through the DHS/Division of Mental Health and Addiction Services (DMHAS) which is funded through federal, SAMHSA funding and is announcing its intention to provide this additional grant to Essex County for the grant period of September 1, 2023 to September 30, 2025. The allocation of the DMHAS Youth Leadership grant funding based on the GCADA formula, including coordination funds, is **\$108,200.00**.

The grant period will begin September 1, 2023 and continue through September 30, 2025. This letter of intent is contingent upon the availability of funds and is subject to the rules of the New Jersey Department of Treasury.

County coordination funds are included in your funding formula award. Counties may take up to 5% of their DMHAS grant award. The maximum amount of county coordination funds available for your county for this grant term is **\$5,410.00**.

Up to 5% of the DMHAS grant may also be used for countywide activities. These activities should focus on training for the Municipal Alliances and community partners. The trainings and activities chosen must benefit the county-at-large and must address an area of grant focus as listed below:

- Youth Leadership Councils/Youth Alliances (may collaborate with existing youth councils)
- Cannabis education for youth, parents and community
- Peer Leadership programs
- Youth Mental Health First Aid
- Resiliency programs for youth (no alternative programs)
- ACES/trauma-informed education programs for youth and parents
- Vaping programs
- Community and other strengths-based youth programs

The maximum amount of countywide training funds available for your county for this grant period is **\$5,410.00**. County spending plans will be approved by the GCADA in accordance with established grant guidelines.



State of New Jersey

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Acting Chairman

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Executive Director

Counties will only be permitted to contract with Municipal Alliances that are active participants in the FY 2024 Municipal Alliance Program. Please refer to the enclosed "Guidelines for Distributing DMHAS Youth Leadership Grant Funding" for assistance with allocating DMHAS Youth Leadership grant funds.

All funds will be reimbursed to the counties after receipt and acceptance of the required expenditure reports, programmatic reports and vouchers including supporting backup documentation.

The submission and approval of the County DMHAS Youth Leadership Grant application within the Municipal Alliance Grant System (MAGS) online grant management system, including a detailed budget for county coordination and countywide activities, will be required to access these funds. **Plans must be submitted to GCADA through the Municipal Alliance Grant System (MAGS) by April 28, 2023. Plans received past the due date will not be assured of approval by July 2023.**

The County's continued cooperation and support are appreciated.

Sincerely,

Celina Levy  
Executive Director

C: Elizabeth Marques, Essex County Alliance Coordinator  
Kristin Boniface  
Sara Thode